

Pretoria Road Allotment Society

Minutes of the Committee Meeting 4th February Pretoria Road Allotment Site – 10.15am

Committee Members Present:

Claire Nicholl – Chair (CN)
Doug Blackwell – Secretary (DB)
Derek Howell – Treasurer (DH)
Mary Hayward – Minute Secretary (MH)
Norman Bradford (NB)
Jenny Richardson (JR)
Richard Pruett (RP)
Keith Meredith (KM)
Jake Gray (JG)
Jody Fayne (JF)
Mike Stinchcombe (MS)
Chris Rowell (CR)

ITEM 1. Adopted minutes for previous meeting (1.10.22)

ITEM 2. Agreed Easter Event will take place on Saturday 1st April 10am – 12pm

Actions – CN to write to supermarkets asking for donations (DB to forward template to CN)

DB to forward poster to committee members to circulate with local groups

MH to forward poster to local schools

Volunteers to arrive from 9am

ITEM 3. DB reported that the meeting planned with PTC was postponed until 7th February

Discussion followed around the benefits and practicalities of a community space within the allotment site.

Actions - DB, DH and CN to attend meeting on 7th Feb to discuss with PTC and feedback to committee members.

ITEM 4. Dates agreed for society members to access training session for safe use of Rotavator and Strimmer.

Dates: Sunday 12th March 10am – 12pm

Saturday 15th April 10am - 12pm and Sunday 16th April 10am – 12pm

Actions - DB to email all society members to let them know that to hire out a rotavator or a strimmer, a training session must be completed at the allotment site.

DH reported that the accident book for recording accidents and injuries is now available in the shop.

DH also requested that any maintenance issues on site must be recorded in the maintenance book also kept in the shop.

ITEM 5. Agreed CN will provide the extra cheque signature needed following LB's resignation from the committee.

Actions -DH to contact and organise with the bank.

ITEM 6. Agreed for shop rota to continue from April. It was agreed to open the shop on Saturdays **and** Sundays from May.

Actions – MH amend rota and forward to all Committee members.

ITEM 7. Working party agreed to meet on Monday 6th February, 9am – 1pm, to begin preparation for new roof work on Allotment building.

ITEM 8. Any Other Business

- Email received from Jack Turner, PTC Clerk, reporting that a fire had been had a by society member on allotment site.

Actions – DB to email all members to remind them that fires and BBQs are not permitted on the allotment

- CN reported that she had been unsuccessful in her attempts to secure a supply of woodchips for the allotment site.

Actions – DB to contact Jack Turner, to investigate the possibility of woodchip from the current tree felling in the local area.

NEXT MEETING – Saturday 25th March 10am